



University College of Engineering (AUTONOMOUS)



ESTD: 1917

OSMANIA UNIVERSITY, HYDERABAD - 500 007

ESTD: 1929

No: /Admn./UCE/OU/2023

Date: .02.2023

Meeting of the Heads of the Departments held on 07.02.2023 at 11.30 a.m. at e-Committee Room, Main Building UCE (A), OU.

Members Present

1. **Prof. Sriram Venkatesh** - Principal
2. **Prof.P.Chandra Sekhar** - Vice-Principal
3. **Prof. P. Rajasekhar** - Head, CED
4. **Prof. R. Rajendra** - Head, Mech. Engg.
5. **Prof. G. Yesuratnam** - Head, EEE
6. **Prof. L. Nirmala Devi** - Head, ECE
7. **Dr. D. Suman** - Head, BME
8. **Prof. K. Shyamala** - Head, CSE
9. **Prof. Narsimhulu Sanke** - Director of Evaluation & Exam Cell
10. **Dr. K. Ramesh Babu** - Head, Mathematics
11. **Dr. N. Narasimlu** - Head, Physics
12. **Dr. Sarita Rajender** - Head, Chemistry
13. **Prof. Saveen Souda** - Head, English
14. **Sri. K. Rajender** - Deputy Registrar

Agenda of the Meeting:

- To discuss the academic and administrative matters.
- Any other matter with permission of Chair.

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Principal, UCE (A), OU has welcomed the Vice-Principal, and all the Heads of the Departments, Administrative Officers and started the meeting with the following Agenda items.

1. Heads of the Departments are requested to:

- i. Consolidate the Alumni Data, who visited the Departments during Global Alumni Meet 4th – 5th January 2023. Prof. T. Nagaveni, Department of Mechanical Engineering is appointed as Co-ordinator / Liaison Officer between College and CAB Office.
- ii. The ISO certification team will be visiting college to check Quality Management Audit, Energy Audit and Green Audit on 9th February, 2023 Heads of the departments are requested to provide required data for certification.
- iii. Identify suitable experts to be appointed as Professor of Practice as per UGC guidelines.
- iv. Initiate interdisciplinary twinning program in the departments.
- v. To postpone the TECH FEST due to first year examinations, new dates will be last week of April or First week of May.
- vi. Principal has announced that United Way of Hyderabad has sanctioned Rs. 80 Lakhs towards the purchase of various equipments for the labs and college.
- vii. Prepare semester wise Block Time Table.
- viii. Director Evaluation & Exam Cell has informed that 211 applications from PG Students and 2 applications from UG students has received under One Time Chance.
- ix. Several civil works, such as canteen roof, renovations of labs in ECE, Civil Departments, water proofing treatments in main building, sheds etc., are going on as permitted in Governing Body Meeting held on 9th December 2022.
- x. Meeting ended with vote of thanks.

sd/
PRINCIPAL